

# APPLICATION TO RENT OR LEASE

**APPLICANT** Each Applicant over the age of 18 must complete their own application form

**PLEASE PRINT**

First, Middle, Last Name	Date of Birth	Social Security #	Driver's License #
Other Names Used In the Last 10 Years	Home Phone	Cell Phone	Email Address

**ADDITIONAL OCCUPANTS** List everyone, who will live with you:

First, Middle, Last Name	Relationship To Applicant

**EMPLOYMENT**

	Current Employment	Prior Employment
Employer		
Address		
Employer Phone		
Job Title		
Name of Supervisor		
Dates of Employment	From:                      To:	From:                      To:
Income Per Month	\$                                      \$	\$                                      \$

**RESIDENCE**

	Current Residence	Previous Residence	Previous Residence
Street Address			
City			
State & Zip			
Dates of Stay			
Owner/Manager And Phone number			
Reason For Leaving			
Last Rent Paid	\$                                      \$	\$                                      \$	\$                                      \$

**VEHICLES**

Automobiles	Make	Model	Color	Year	License No.
Motorcycles					

**PERSONAL REFERENCES**

In Case Of Emergency, Notify	Address/City	Phone	Relationship
Close Friend			
Nearest Relative Living Elsewhere			



**CREDIT INFORMATION** Please list all your financial obligations

Name of Bank or Savings & Loan		Branch or Address		Account No.		Balance
				Checking		\$
				Savings		\$
Credit Accounts	Account No.	Address/City	Phone	Balance	Due Monthly	

**GENERAL INFORMATION** Check answer that applies

- Do you smoke?  YES  NO
- Do you have any pets?  YES  NO
- Have you ever filed for bankruptcy?  YES  NO
- Do you have any musical instruments?  YES  NO
- Do you have any water-filled furniture or do you intend to use water filled furniture in the apartment?  YES  NO
- Have you ever been convicted for selling, possessing, distributing or manufacturing illegal drugs or convicted of any other crime?  YES  NO
- Have you ever been evicted for non-payment of rent or any other reason?  YES  NO

Please explain any "yes" answers to the above questions:

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Why are you leaving your current residence? \_\_\_\_\_

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The applicant hereby applies to rent/lease Apartment # \_\_\_\_\_ at \_\_\_\_\_ for \$ \_\_\_\_\_ per month, and upon owner's approval agrees to enter into a Rental Agreement and/or Lease and pay all rent and security deposits required before occupancy.

An application fee of \$ \_\_\_\_\_ is hereby submitted for the cost of processing this application, to obtain credit history and other background information.

**Applicant represents that all information given on this application is true and correct. Applicant hereby authorizes verification of all references and facts, including but not limited to current and previous landlords and employers, and personal references. Applicant hereby authorizes owner/agent to obtain Unlawful Detainer, Credit Reports, Telechecks, and/or criminal background reports. Applicant agrees to furnish additional credit and/or personal references upon request. Applicant understands that incomplete or incorrect information provided in the application may cause a delay in processing which may result in denial of tenancy. Applicant hereby waives any claim and releases from liability any person providing or obtaining said verification or additional information.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature required)



Please include following items with completed application. ( Please fill-in application legible, clearly, and completely as possible. Incomplete/unreadable applications will not be processed).

(Information needed from ALL Adults 18 years age & older that will be living in the property.)

- 1-Name of proposed occupants: \_\_\_\_\_  
1-A Date of birth applicant: \_\_\_\_\_ co-applicant \_\_\_\_\_ do you smoke? \_\_\_\_\_  
1-B Social Security # \_\_\_\_\_ social security# \_\_\_\_\_  
1-C additional residents name \_\_\_\_\_ age \_\_\_\_\_ SS# \_\_\_\_\_  
1-D additional residents name \_\_\_\_\_ age \_\_\_\_\_ SS# \_\_\_\_\_  
2-Copy of 2 most current pay check stubs, from each employer for applicant and co applicant  
3-Copy of additional income verification (social security, child support, 2<sup>nd</sup>. job income, etc.)  
4-Copy of drivers license for applicant and co-applicant.  
5-Copy of resident alien cards for both--- if applicable.  
6-Name ALL adults that will be living in the property \_\_\_\_\_

6-A Names & ages ALL children that will be living in the property \_\_\_\_\_

- Will you be doing additional childcare or elder care in the home? \_\_\_\_\_ if so how many \_\_\_\_\_  
6-B Are you aware and agree that only the named people are permitted to live in the home? \_\_\_\_\_  
7-Type of pet that will be living at the property(dog, cat) breed \_\_\_\_\_ approx weight \_\_\_\_\_  
pet will be inside? \_\_\_\_\_ outside? \_\_\_\_\_ housetrained? \_\_\_\_\_ will you control barking? \_\_\_\_\_  
Will you be cleaning up dog droppings regularly? \_\_\_\_\_ how many pets total \_\_\_\_\_  
8- Are you a clean housekeeper? \_\_\_\_\_ Do you regularly sanitize bathrooms and kitchen? \_\_\_\_\_  
Do you regularly clean and vacuum your home? \_\_\_\_\_ do you keep outside neat/clean? \_\_\_\_\_  
Do you clean your blinds and windows inside and out regularly and as needed? \_\_\_\_\_  
9- Have you ever had mold/mildew/rodent/roach problems where you lived before? \_\_\_\_\_  
10-Personal references, friends or relatives, with complete addresses and phone numbers (2)

11-Past most current landlord references. with complete addresses and phone numbers. ( 2)

12- Full name of your specific current manager/supervisor in charge at work and direct phone #

13-Brief explanation of any past credit problems. \_\_\_\_\_

Applicants signature: \_\_\_\_\_ Date \_\_\_\_\_

Applicants signature: \_\_\_\_\_ Date \_\_\_\_\_

email addresses \_\_\_\_\_